

FRIENDS OF HERONSGATE

ZOOM MEETING MINUTES

Friday 14th July 2023 at 1715 - 1815

Chair - Lina Qawasmi
Vice Chair - Mariann Gacsi
Secretary – Venessa Shepherd
Wendy Saidi
Julie Knight
Sara Attard
6 people in attendance

Item	Decision	Action
1. Welcome and Apologies	Lina welcome Julie Knight to the meeting. Caroline Gregory apologised for not being able to make the Zoom call.	
2. Matters Arising from this meeting	<p>This meeting was to finalise catering for the disco and Year 6 Prom that is taking place on Wednesday 19th July 2023 at 5.30pm.</p> <p>Lina says she is still to get the popcorn. She will fill this a day before and also get the tablecloth and cake. She will look at ordering another banner as the first banner came with a typo.</p> <p>Sweet Cones Sara has made up 125 sweet bags. Any left overs we can have for the Prom. However, we may need to buy some more sweet cones. Lina will get some more sweets and we will look at holding back 60 cones for the Prom.</p> <p>Sara will buy more sweet bags. Lina found some in Tesco's for around £4 a tub.</p> <p>Caterlink was too expensive. Everyone agreed to help with catering.</p> <p>Sandwiches - Cheese, ham and jam. These are to be cut into triangles. Cheese - Wendy making. Wendy says she will buy mini pizzas, if we can't get Dominos Ham - Venessa making Jam - Julie making</p> <p>Please collect a silver platter from school on Monday 17th July - Lina will leave the platters in the reception area with Natalie so you can go and get one from there. Fill up your platter with the sandwich that you will be making and then come into school with them on the night of the disco.</p> <p>Arrive at the hall for 4.30pm if possible to put your food in the kitchen and help with setting up for the 5.30pm disco.</p>	<p>LQ</p> <p>LQ</p> <p>LQ/SA</p> <p>WS VS JK</p> <p>ALL</p>

	<p>Dominos Pizza</p> <p>Lina will find the Dominos pizza contact number for Mariann. Mariann will see if we can get the large pizzas from them for a good price. Check available flavours and how many they can supply.</p> <p>Any queries please just ask on our WhatsApp group.</p>	<p>LQ/MG</p>
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